

Special Meeting

November 27, 2018

The meeting was called to order by the Board President Jeffrey Woo at 7:30 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

Location: Board Members: J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo,
Superintendent J. Cirillo, Matthew Petracca, Esq.

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, Chapter 213, P.L. 1975, I hereby state that adequate notice of this Special Meeting has been given by written notice dated October 31, 2018.

The meeting has been:

- Posted in school buildings
- Advertised in at least one of the Board's official newspapers
- Communicated with the Borough Clerk

Report of the Superintendent:

Mary DeBlasio, World Language Teacher presented an overview of a proposed school trip to Italy during Spring break – April 12th – April 20th. 10 days, airfare, hotels, 2 meals per day, tour guide 24/7 - \$3,200 per student.

Dr. Cirillo announced 2 high school events: "Breakfast with Santa" – Saturday, December 8th (9:30 a.m. – 11:30 a.m.) and the gym dedication to John Wroblewski, retired A.D. on Friday, December 14th (6:45 p.m.)

Report of the Board Attorney:

Mr. Petracca, Esq. will be presenting the findings of his investigative report on the school security program/officers in closed session.

Minute Approval: September 27, 2018 Special Meeting

Motion to approve T. Matarazzo, Second by: J. Kim, All ayes on roll call
Except J. Mattessich – abstain due to absence

COMMITTEE REPORTS ARE ATTACHED

Motion by B. Woo, Second by T. Matarazzo, All ayes to open the meeting to the public.

Audience Participation:

Anthony Rotundo, former board member, questioned whether the board will issue a report on the school security findings after their closed session meeting tonight.

Mr. Petracca replied that the Board will decide if they want to release the findings to the public.

Lee Musler, Chairman of negotiations committee for the PPEA, looking forward to beginning negotiations with the Board. Dr. Cirillo replied that the administrator's contract will be addressed first, and then the teachers.

Maria Alvarez, former board member, questioned lack of trophies at the Sports Award dinner. Dr. Cirillo said that is not a decision of the BOE, but rather a determination made by the Athletic Director.

Several parents questioned what repairs are currently being addressed at our school buildings, particularly the leaking roofs, ceilings, bathroom facilities, etc.

Dr. Cirillo said that the BOE Architects, Parette Somjen, are working on a facilities study that should be finalized by January 4, 2019. The plans for the identified projects must be submitted to the State Department, Office of School Facilities by March 2019 to be considered for the 35/40% reimbursement. A referendum can then be presented to the voting public by September 2019.

Maria Pesantes, resident/parent, inquired about the attorney's investigative report and whether it will be addressed in public after closed session. Mr. Petracca stated the board will decide if they want the confidential report released to the public at this time.

A motion by T. Matarazzo, Second by J. Kim, All ayes to close audience participation.

A motion by T. Matarazzo, Second by B. Woo, All ayes to enter into a closed session meeting.

Closed Session:

REDACTED

Motion by T. Matarazzo, Second by B. Woo, All ayes to close this session.

Motion by T. Matarazzo, Second by S. Jang, All ayes to re-open the meeting to the public.

In the matter of the Affirmative Action hearing, President Jeffrey Woo announced that the Board affirmed the conclusion reached by Dr. Cirillo that the matter presented to the membership tonight does not substantiate Affirmative Action.

A motion by T. Matarazzo, Second by B. Woo, the Board voted to make the findings of the attorney's "Investigative Report on the Shared Services Agreement for School Security Officers" a public document.

Ayes – J. Woo, S. Jang, J. Kim, T. Matarazzo, B. Woo

Nay – J. Mattessich

Motion to adjourn – T. Matarazzo, Second B. Woo, All ayes on roll call to adjourn this meeting.

Diane Montemurro

Palisades Park Board of Education

November 27, 2018

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request for tuition reimbursement for:

Robert Biagiotti
 "Teaching Tough Topics in Biology"
 "Teaching Environmental Science"
 "Next Generation Science Standards"
 9 credits
 (Reimbursed at the end of the school year)

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves professional visitation requests as follows:

<u>Staff Member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Reimbursement</u>
Heather Farley School Psychologist	Parsippany NJ/Anxiety, ADHD and Anger in the Classroom	12/13/18	\$ 99.99
Toni Bongard Principal	Ramapo College/Assessment Solutions	12/07/18	\$175.00
Cindy Vouthas Supervisor	Same as Above		
Diane Cundari Literacy Coach	Ramapo College/"Word Study that Sticks K – 6"	11/29/19	\$150.00
Jennifer Tennant Supervisor	Same as Above		

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School student activities accounts, month ending 10/31/18. (Attached)

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the district's payroll as follows:

September 30 th	\$750,827.64		
October 15 th	\$753,159.46	October 30 th	\$770,801.70
November 15 th	\$806,507.77	November 30 th	\$746,275.02

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the November 2018 Food Service vouchers in the amount of \$3,856.32:

<u>VENDOR</u>	<u>Description of Services</u>	<u>Amount to be paid</u>
Verizon	Service @ H.S. Cafeteria (October & November)	\$ 110.20
Jay-Hill Repairs	Balance on Inv. #370474	\$ 49.00
Jay-Hill Repairs	Service True Reach Refrigerator Lindbergh School Café'	\$ 245.00
Jay-Hill Repairs	Service Market Forge Steamer Lindbergh School Café'	\$ 343.00
Jay-Hill Repairs	Service Hobart Slicer (H.S.)	\$ 196.00
Jay-Hill Repairs	Service Trauslen Freezer (H.S.)	\$ 490.00
Service Plus USA	Parts & Labor for Steamer (L.S.)	\$ 248.12
Mulligan Roofing	Patch E.P.D.M. Roof over L.S. Cafeteria	\$1500.00
David Zuidema Inc.	Cleaned grease traps @ 3 Cafes'	<u>\$ 675.00</u>

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the cancellation of the following "stale-dated" outstanding checks:

<u>Check No.</u>	<u>Description</u>	<u>Vendor</u>	<u>Voided Amount</u>
33009	Study Island	Edmentum	\$ 5,585.63
33126	Maria Ivina	AP Exam reimbursement	94.00
33164	Membership	McGraw Hill Education	54.00
33191	L.S. Copier	Xerox Corporation	680.39
33213	Supplies	Circle Janitorial	4,294.00
33199	ESL supplies	Benchmark Education	63.92
33214	Subscription	Companion Corp.	2.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator and Treasurer of School Moneys for the month ending 09/30/18.

Be It Further Resolved, that no major account or fund in the 2018/19 budget has been over-expended and that sufficient funds are available to meet the District's financial obligation for the remainder of this fiscal year. (Full report on file in the Board office for review)

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the November 2018 voucher list in the \$1,126,366.18.

Fund 10	General/Current Expenses	\$ 941,746.39
Fund 20	Special Revenue Fund	\$ 184,309.18
Fund 96	After Care Program	<u>\$ 310.61</u>
		\$1,126,366.18

Motion by: J. Mattessich

Second by: B. Woo

Ayes on roll call: J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education

November 27, 2018

Report of the Buildings & Grounds Committee

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached Comprehensive Maintenance Plan and Form M-1: Actual FY 18, Current FY 19 and Planned FY 20. The Plan will be submitted to the County School Business Administrator for review.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School auditorium on Friday, December 7th from 6:00 – 8:00 p.m. “Learn & Grow” Academy, Palisades Park will be hosting their annual holiday concert. Certificate of Insurance on file in the Board Office.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Boy Scouts to host their annual “Tiger Tumble” at the high school gymnasium on Saturday, January 19th from 8:00 a.m. – 1:30 p.m.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School auditorium on Tuesday, April 30th at 7:00 p.m. The New Jersey City University, “Symphony of Winds & Percussion” will perform along with the High School concert band.

Motion by: J. Mattessich

Second by: T. Matarazzo

Ayes on roll call: J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education

November 27, 2018

Report of the Personnel Committee – Dr. Matarazzo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Jessica Kim, Teacher of Biological Sciences at PPHS, effective 12/31/18.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of:

Juliana Lee
MA – Rutgers University
Teacher of Mathematics
Step 1 MA - \$53,558.00
Effective: 01/03/19

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of:

Jonathan S. Lee
MA - Montclair University
Teacher of Biological Sciences
Step 1 – 6 year - \$57,443.00
Effective: 01/03/19

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute Teachers for the remainder of the 2018/19 school year:

Chelsea Batelli
BA – William Paterson U.

Charles Martini
BA – William Paterson U.

Raeshelle Middleton
BA – Montclair U.

Christine Moon
BA – NYU

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a family leave extension for Gerry Resnick, Guidance Counselor. Mrs. Resnick intends to return to district 09/01/2019.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a contract extension for Nelson Sanchez, Guidance Counselor through the end of the 2018/19 school year.

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following coaching positions:

Zach Shaw
Head Softball Coach
Stipend: \$6,246.00

Daniel Glavan
Assistant Baseball Coach
Stipend: \$4,858.00

Jared Zuckerman
Middle School Wrestling Coach
Stipend: \$2,987.00

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following volunteers for Girls Basketball:

Andy Tarabokija

Manny Espinal

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of:

Anatoliy Alkhazov
Title I Teacher – L.S.
\$36.00 per hour/29.5 hours week
Effective: 11/12/2018

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Andia Giannantonio-Cali as “Homework Club” advisor at the High School. Monday, Tuesday & Thursday from 3:00 – 4:30 p.m. \$35.00 per hour

- 11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the placement of a Ramapo College student at Lindbergh Elementary School for a student teaching position:

Meghan Geneux
Fort Lee, N.J.
Cooperating Teacher: Angela Beck

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the placement of a Music Education student from Nyack College for field experience observation. The student is required to have a minimum of 35 field hours at an elementary school.

13.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following staff members to work at the 21st C. programs:

Jessica Lopez
Certificated Staff: \$35.00 per hour

Eimy Padron
Substitute Teacher: \$35.00 per hour

14.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members working in the "Homework Club" at Lindbergh Elementary School:

Grade 1: R. Rodriguez, J. Millar R. Sperlazzo
Grade 2: A. Rettig, A. Ginolfi, S. Kaplon
Grade 3: S. Nastasi, K. Garguilo, M. Loughlin

Substitute Teachers:

C. Messina
O. Tatta
K. Payerle
D. Harmon
S. Clark
R. Espino

Rate: \$35.00 per hour

Co-Leaders:

M. Cracco - \$2,500.00
C. Doheny - \$1,100.00

15.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a contract extension for Militsa Lombardo as high school secretary through 12/31/18.

16.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Andrew Garcia (H.S. Social Studies) as the Title I – SIA lead teacher. Hourly as per grant.

Motion by: T. Matarazzo

Second by: J. Mattessich

All ayes on roll call: J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education

November 27, 2018

Report of the Negotiations Committee – Mrs. Stephanie Jang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a “Memorandum of Understanding” between the Central Office Support Staff and the Palisades Park Board of Education.

Be It Further Resolved, that two (2) employees in Central Office will receive a 2.9% retroactive increase in salary for 2015, 2016, 2017 and 2018 to date.

A Contract will be prepared by Mr. Matthew Petracca, Esq. The Contract will expire on June 30, 2019.

Motion by: S. Jang

Second by: J. Kim

Roll call: Ayes – J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

November 27, 2018

Report of the Policy Committee

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Second Reading of Policy No. 5141.21. This is an update of an existing policy.

Administrating Medication:

P.L. 2018 Chapter 106 requires each Board of Education to develop a policy for the emergency administration of an opioid antidote to a student, staff member or other person experiencing an opioid overdose.

The Board is required to develop a policy for any school in the district that has grades 9 – 12.

The Board may develop a policy for any other school in the district that does not have grades 9 – 12.

Motion by: T. Matarazzo

Second by: J. Mattessich

Roll Call: Ayes – J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Absent: K. Bruno, C. Hwang, B. Woo

Palisades Park Board of Education

November 27, 2018

Report of the Student Activities/Field Trips – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a class trip to “The Korea Society”, 350 Madison Avenue, NYC on Tuesday, December 18th. The Korean class students will participate in workshops. Students will leave at 8:30 a.m. and return approximately 2:10 p.m. Cost per student: \$30.00
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a class trip to Dwight Englewood School, Englewood, NJ for students in 5th & 6th grade LEAP classes to participate in “World Games – Global Problem Solving”. Students will leave Lindbergh School at 8:45 a.m. on Tuesday, January 22nd and return approximately 2:00 p.m. No cost to students.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to the Paper Mill Playhouse, Millburn, NJ on Thursday, February 14th. The High School Chorus & Band students will leave at 11:00 a.m. and return approximately 4:30 p.m. Students will see a musical entitled: “British Invasion”. Cost per student: \$59.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to Bergen County College on Friday, May 17, 2019 for High School Art students. Students will attend the “Bergen County Teen Arts Festival” – 8:15 a.m. – 2:30 p.m. Cost per student: \$10.00
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to Italy during Spring Break (April 12th – April 20th). Cost per student: \$3,200.00. Includes airfare, hotels, 2 meals per diem, 24/7 tour guide.

Motion by: J. Kim

Second by: B. Woo

All ayes on roll call: J. Woo, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo